

APR 13 2015

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Larry Woolley
TODAY'S DATE: 04/07/15

DEPARTMENT: Pct. 4 Road & Bridge

SIGNATURE OF DEPARTMENT HEAD:

REQUESTED AGENDA DATE: April 13, 2015

SPECIFIC AGENDA WORDING: Consideration of Transfer of Property - 2008 Terex 350 Reclaimer in the amount of \$120,000.00 from Johnson County PCT#2 R&B to Johnson County PCT#4 R&B

PERSON(S) TO PRESENT ITEM: Larry Woolley

SUPPORT MATERIAL: (Must enclose supporting documentation)

TIME: 10 min.	ACTION ITEM: <u> X </u>
	WORKSHOP: _____
(Anticipated number of minutes needed to discuss item)	CONSENT: _____
	EXECUTIVE: _____

STAFF NOTICE:

COUNTY ATTORNEY: <u> X </u>	IT DEPARTMENT: _____
AUDITOR: _____	PURCHASING DEPARTMENT: <u> X </u>
PERSONNEL: _____	PUBLIC WORKS: _____
BUDGET COORDINATOR: _____	OTHER: _____

*****This Section to be Completed by County Judge's Office*****

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____

APR 13 2015

**JOHNSON COUNTY PURCHASING DEPARTMENT
TRANSFER OF PROPERTY**

Fill in all information that applies to transfer. Check applicable box below.

Transfer to Department	X
Transfer to Surplus	
Transfer to Salvage	

Date: 04/07/15 Inventory Tag#: 13849

From Department: Johnson County PCT#2 R&B Dept. No: 613

Receiving Department: Johnson County PCT#4 R&B Dept. No: 615

Inventory Description (equipment, vehicle, furniture, type, color, etc.):

2008 Terex 350 Reclaimer

Year: 2008 Make: Terex Model: 350

Serial/VIN #: 560197

If Seized Equipment, include Cause # _____ and attach applicable paperwork.

Transaction approved by Commissioner's Court: _____ (if applicable)
Date

From Elected Official/Department Head Date

To Elected Official/Department Head Date

Purchasing Agent or Designee Date

Purchasing Department Only:

Entered into Inventory system: Date: _____ Initials: _____

Notations: _____

Send original to Purchasing Department. Keep a copy for Department records.